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September 5, 2008

To: Executive Directors of California Metropolitan Planning Organizations and the Rural Regional Transportation Planning Agencies

Subject: Application for Continuing and New California Regional Blueprint Planning Program Grants 2008/2009

We are pleased to inform you that the proposed State Budget for Fiscal Year 2008/2009 recommends \$5 million for the fourth-year of the California Regional Blueprint Planning program grants. Approximately \$4,250,000 will be available to fund continuing and new Metropolitan Planning Organizations (MPOs) grants. The remaining \$750,000 is being set aside to fund new and continuing grants for rural Regional Transportation Planning Agencies not located within an MPO.

The application format has been significantly revised to promote clarity of goals, objectives, critical tasks, and performance measures and outcomes in completing the request for Regional Blueprint Planning Program Grant funds. The applications for grants are due to the California Department of Transportation (Caltrans) by Friday, October 10, 2008. Please see the enclosed application for submission instructions.

As in previous years, applications will be reviewed by Caltrans, the Department of Housing and Community Development, and the Governor's Office of Planning and Research with the assistance of partner state agencies.

We welcome your applications and look forward to working with you as we continue this innovative and exciting Regional Blueprint Planning Program.

If you have any questions, please contact Katie Benour, Division of Transportation Planning, California Department of Transportation at (916) 651-8200.


JOAN SOLLENBERGER
Chief
Division of Transportation Planning

c: Will Kempton, Director, Department of Transportation
Cynthia Bryant, Director, Governor's Office of Planning and Research
Lynn Jacobs, Director, Department of Housing and Community Development
Gregg Albright, Deputy Director for Planning and Modal Programs,
Department of Transportation

Enclosure

CALIFORNIA REGIONAL BLUEPRINT PLANNING PROGRAM



**The California Department of Transportation invites applications for the
California Regional Blueprint Planning Program Grants**

A Voluntary, Discretionary, Grant Program

GRANT APPLICATION PACKAGE

Application Deadline – October 10, 2008

**Due to the California Department of Transportation
Division of Transportation Planning, MS-32
P.O. Box 942874
Sacramento, CA 94274-0001
<http://www.dot.ca.gov/hq/tpp/>**

Sponsored By:



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**FY 2008/2009
California Regional Blueprint Planning Program
Grant Application**

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Program Description

Introduction

The California Regional Blueprint Planning Program has made a total of \$5 million available for Fiscal Year (FY) 2008/09 to Metropolitan Planning Organizations (MPOs) and rural Regional Transportation Planning Agencies (RTPAs) - that are not located within an MPO boundary. The Regional Blueprint Planning Program is a voluntary, competitive grant program for MPOs and their Councils of Government (COGs), and rural RTPAs to conduct comprehensive scenario planning that results in informed consent by regional leaders, local governments and stakeholders to a preferred growth scenario – or “blueprint” – to achieve the objectives delineated below for a twenty-year (or longer) planning horizon. The California Regional Blueprint Planning Program is sponsored by the California Business, Transportation and Housing Agency, California Department of Transportation (Caltrans), California Department of Housing and Community Development and the Governor’s Office of Planning and Research.

Authorizing Legislation

The FY 2008/09 California State Budget.

The California Regional Blueprint Planning Grant Program is designed to support related statutory requirements, programs, and guidelines that address the need for integrated planning. These requirements include the: Governor’s Strategic Growth Plan, California Transportation Commission’s Regional Transportation Plan Guidelines; State’s planning priorities in Government Code Section 65041.1 (Assembly Bill 857, Chapter 1016, Statutes of 2002); “alternative planning scenario” authorized by Government Code Section 65080, et seq. (Assembly Bill 2140, Chapter 832, Statutes of 2000); Congestion Management Program (Government Code Section 65089); and the Regional Housing Needs Allocation Process in housing element law (Government Code Section 65584 et seq.).

Program Vision

The Regional Blueprint Planning Program will lead to an on-going framework for collaboration among regional agencies, local governments and State agencies to promote mobility, more housing and transportation choices, access to jobs, healthy communities, and a thriving economy.

Regional Blueprint Planning Program Goals

The Program provides funds for regional collaborative decision-making and adoption of blueprint plans that will achieve performance outcomes to:

Foster more efficient land use patterns that (a) support improved mobility and reduced dependency on single-occupant vehicle trips, (b) accommodate an adequate supply of

housing for all incomes, (c) reduce impacts to valuable habitat, productive farmland, and air quality, (d) increase resource use efficiency, (e) promote a prosperous economy, and (f) result in safe, healthy and vibrant neighborhoods.

The regional blueprint planning grants provide federal transportation planning funds to MPOs and rural RTPAs to engage communities and stakeholders in scenario planning that clarifies choices about future growth. The Regional Blueprint Plan implements the following Program goals. All strategies and activities to implement the following goals must lead to development of a more effective regional transportation system in order to be eligible for the federal funding.

1. Improve multimodal mobility through a combination of strategies and investments to accommodate growth in transportation demand and reduce congestion that will contribute to a strong economy;
2. Reduce dependency on auto trips by fostering a more efficient regional land use pattern that enables more walking, bicycling and transit use to meet State congestion reduction goals which also support State health and obesity prevention goals;
3. Work with stakeholders to adopt land use plans and regulations to make available an adequate supply of housing over at least the next 20-plus years, including new residential opportunities proximate to transit and other transportation facilities, jobs, health facilities, convenience retail uses, and support services;
4. Increase transportation choices by adopting plan(s) which increase housing affordability and choices, including a variety of housing types and densities;
5. Avoid and minimize impacts to natural resources, valuable habitats (including wildlife, riparian and wetlands), farmland and water and air quality;
6. Increase conservation and efficient use of resources including energy and water;
7. Improve the region's transportation infrastructure to promote California's economic competitiveness and quality of life;
8. Reduce costs and time needed to deliver transportation and other infrastructure projects through informed early public and resource agency involvement;
9. Engage in scenario planning to improve coordination and collaboration among all local and regional agencies.
10. Reduce the region's greenhouse gas emissions and plan for adaptation to climate change impacts including sea level rise, changes in temperature and precipitation. Describe measures to adapt to climate change, reduce flooding and mitigate impacts.
11. Secure local government and community support, including that of under-represented groups to achieve the resulting comprehensive vision through use of visualization tools (computer models and GIS maps) and enhanced public engagement activities; and
12. Build awareness of and support for critical infrastructure such as transportation facilities, housing, energy, health care, and water facilities.

Funding Source

There is a total of \$5 million available for the California Regional Blueprint Planning Grant Program in FY 2008/09. This year \$4.25 million will be available to MPOs and \$750,000 will be available to rural RTPAs. These Federal Highway Administration, State Planning and Research (SP&R Part 1) funds are specifically designated for transportation planning activities. Thus, all work initiated under the Blueprint Planning Grant must be directly related to transportation planning.

Local Match Requirements

A minimum local match of 20 percent non-federal funds will be required. More consideration will be given to agencies demonstrating a higher local match.

Eligible Applicants

MPOs and rural RTPAs that are not within an MPO boundary are eligible to submit applications for this grant program. Regional Blueprint planning efforts should be performed in cooperation with Councils of Governments, counties and cities, Native American Tribal Governments, federal and state resource protection and infrastructure agencies and the Caltrans District, as appropriate, within the region.

Grant Program Categories

For FY 2008/09, the blueprint grants will be offered in two categories: (1) MPOs for regional blueprint plan development and on-going blueprint planning, and (2) rural RTPAs (not within an MPO) for initiating or continuing rural blueprint plan development.

Application Requirements and Review Criteria

The application should include the following information and should be no longer than **20 pages**. (Appendices of additional supporting data are permitted.) The application will be evaluated based on how well it addresses the Program goals and all the following criteria.

First-Time Grant Applicants and Continuing Grant Applicants:

Please provide a narrative discussion that covers:

1. Demonstrate the need for regional blueprint planning grant funds for FY 2008/09. What are the products, accomplishments and outcomes from previous years' grants and what remains to be accomplished that requires further regional blueprint planning funding? For new applicants, discuss how the regional blueprint planning grant will help achieve your region's needs for integrated

regional planning. How will the region develop the goals for the long-term vision in the regional blueprint plan?

2. Describe your efforts to upgrade your transportation modeling, integration with other sectors and local land use and traffic modeling.
3. Describe any measures to incorporate health benefits and obesity prevention goals in the regional blueprint plan.
4. Describe your efforts and accomplishments in using visualization/scenario planning.
5. Explain the methods that will be used to measure the effectiveness of the regional blueprint plan. Performance measures are quantifiable standards that measure the success of an objective and the objective's benefits to the region. Performance measures are verified through data or information collection. Effective performance measures should quantify the direct benefit to regional mobility, housing supply and choice, and the environment. (Please see further information on performance measures in Attachment 1.)

Please provide your specific strategies, performance measures and other criteria using the forms provided.

6. Cover Sheet (Complete Form 1) followed by the Board Resolution. Board Resolution approving the application may be submitted with the application or at a later date, prior to grant award.
7. Describe how your proposal addresses each of the 12 Program Goals (above). Briefly describe the objectives used to achieve each goal, the quantifiable performance measure for each goal, the lead agency and partners and completion dates. An objective is a significant step or strategy that must be completed to achieve the goal. (Complete Form 2.)
8. Provide the major tasks under each objective, progress to date on the milestones and deliverables for each major task and discuss the challenges. (Complete Form 3.)
9. Provide the timeline for completion of your major objectives toward the regional blueprint plan. (Complete Form 4.)
10. Describe the specific strategies to achieve adequate public and stakeholder engagement in the planning and development of the blueprint, including but not limited to providers and advocates in the areas of housing, business, environment, transportation and transit, and local government and residents. Such strategies should recognize the need to educate prospective stakeholders about the benefits of blueprint planning and how participation can assist in achieving their objectives. (Complete Form 5)
11. Please list the agencies, organizations or other key stakeholders supporting the process and committed to implementation of the Regional Blueprint Plan. Please attach letters of support. Please request that letters of support be addressed to your agency. (Complete Form 6)

Continuing Grant Applicants:

In addition to the above requirements and criteria, please address the following in your applications.

In the narrative:

1. List the overall goal(s) of the regional blueprint plan as developed by the region. Goals are a statement of the long-term, broad vision for the region.

And please complete Form 7 as follows:

2. Include a list of local governments that have adopted the regional blueprint plan or have implemented it in some way. List the localities, nature of the implementation and dates. (Complete Form 7)

Rural RTPA Applicants:

In addition to the above requirements and criteria, please address the following in your applications:

1. Provide an introduction to set the context for understanding the region, describe the challenges, and how you propose to address them. Describe how your efforts align with the goals of the Program and how they result in a direct benefit to transportation.
2. Discuss how your regional blueprint planning effort can leverage other funding sources.
3. Multi-County RTPA applications are highly encouraged. Describe how your proposal demonstrates coordination between neighboring jurisdiction(s). Applications will be evaluated in part on the demonstration of such coordination.

Application Process Teleconferences Will Be Held

Caltrans staff will set up two teleconferences to be available to answer any questions that grant applicants have. One teleconference will focus more on the MPOs with another to focus on the RTPAs, however, applicants can choose to participate in either at their convenience. These are informational meetings and are not mandatory. Times and call-in information will be sent in a separate e-mail notice.

Continuing MPO Applicants Presentations on Accomplishments

MPO applicants for continuing grants will be asked to make a presentation to the Interagency Review Committee in Sacramento as part of the application process. The presentation should cover their accomplishments, key measures of progress, successes with local government implementation and outcome measures of benefits to the transportation, housing, land use and environment systems in the region. The

presentation should also cover the challenges for development and implementation of the Regional Blueprint Plan and how they are being addressed. Presentations will be scheduled on October 29 and November 6 and 7. Rural RTPA grant applicants will not be asked make a presentation.

Application Process Timelines

Regional Blueprint Planning Program Grant Announcement	September 5, 2008
Grant Application Teleconferences	Dates to be announced.
Grant Applications due to Caltrans Headquarters	October 10, 2008
Application Review Process	October-November 2008
MPO Continuing Grant Application Presentations	October 29 and November 6-7, 2008
Grant Awards Announced	December 2008
Funds Encumbered	January 2009

When to Apply

Applications will be accepted beginning with the issuance of this grant application package continuing through 5:00 PM, Friday, October 10, 2008. Applications are due at the Department of Transportation, Headquarters Building, 1120 N Street, Sacramento, California, 95814. The mailing address is:

California Department of Transportation
 Division of Transportation Planning, MS-32
 P.O. Box 942874
 Sacramento, CA 94274-0001
 Attn: Katie Benouar

The Division of Transportation Planning must receive applications by the deadline to be considered for grant funding. Faxed or e-mailed applications will not be accepted.

Application Format

The application must be completed using the forms provided in this document. The Governing Board Resolution should follow Form 1. Applicants must submit an unbound original and a CD version.

Review and Selection Process

Proposals will be reviewed and evaluated by staff from the Departments of Transportation and Housing and Community Development as well as the Governor's Office of Planning and Research in consultation with other state and federal agency representatives. Recommendations for funding will be submitted to the Directors of the Department of Transportation, Housing and Community Development and the Governor's Office of Planning and Research. MPO and rural RTPA applications will be reviewed separately. Final scopes of work and funding levels may be negotiated with applicants in accordance with the Interagency Review Committee recommendations.

Period of Availability of Funds

Applicants must include their grants in their approved FY 2008/09 Overall Work Program and Overall Work Program Agreement no later than April 30, 2009. Recipients are given two years to complete the project. A successful grant recipient must liquidate all obligations incurred under the grant award no later than 90 days after the end of the funding period to coincide with the submission of the applicant's Final Expenditure Report.

Reporting Requirements

Quarterly and annual progress reports will be required. Each approved grantee will also be required at project closeout to submit an evaluation report on the effectiveness of the scenario planning effort (funded either wholly or in part by this request), including a description of challenges that were encountered and suggested strategies or actions to address them.

How to Reach Us for Assistance

By Mail: California Department of Transportation
Division of Transportation Planning, MS-32
P.O. Box 942874
Sacramento, CA 94274-0001
Attn: Katie Benouar

By Fax: (916) 653-0001

By E-Mail and Phone:

Project Manager:
Garth Hopkins garth.hopkins@dot.ca.gov (916) 654-8175

Program Staff:
Katie Benouar katie.benouar@dot.ca.gov (916) 651-8200
Marilee Mortenson marilee.mortenson@dot.ca.gov (916) 653-3758

Website: <http://calblueprint.dot.ca.gov/>

In person: The Caltrans Division of Transportation Planning is located at 1120 N Street, Room 5300, Sacramento, CA 95814.

**California Regional Blueprint Planning Program FY 2008/2009 Grant Application
ATTACHMENT 1. Performance Measures**

Performance Measures from the FY 2005/2006 and 2006/2007 Grant Applications

MPOs will use appropriate measures of performance designed to address the objectives of this program and their own regional vision. Several key transportation and housing performance measures that address statewide priorities should also be incorporated in the blueprint planning process so that the State can measure the effectiveness of the program. Some transportation and housing examples are provided below.

Sample California Statewide Transportation System Measures include:

- Travel time within key regional corridors.
- Total person hours of delay and daily vehicle hours of delay.
- Percent of workers within "x" (15,30,45,60) minutes of their jobs.
- Modal split.
- Percent of jobs within a quarter/half mile of a transit station or corridor.
- Variability in travel time on state highways.
- Percent utilization of highways during peak period.
- Passengers per vehicle revenue mile (transit).
- Passenger miles per train mile.
- Percent trucks by axle.
- Days exceeding national/state air quality standards by air basin and statewide.

Some potential regional blueprint housing performance measures:

- Improved ratio of jobs to housing units over the region's baseline.
- Reduction in projected out migration of employees within the region for housing outside the region over the region's baseline.
- Increase in proportion of new housing development occurring within infill areas of the region.
- Increase the potential for the region and all member local governments to accommodate their entire regional housing need allocation and an increase in multifamily development over the baseline.

Some additional examples of possible blueprint performance measures are:

- Extent to which region accommodates a sufficient housing supply to match their natural populations increases and workforce needs for all income categories.
- Achieve regional targets for reduction in emissions of greenhouse gases that may be established through the Scoping Plan for implementation of SB 32.
- Reduction in number of Vehicle Miles Traveled per Household (reflects changes in land use that reduce single-occupancy vehicle travel).
- Reduction in acres of agricultural or greenfield lands converted to urban uses.
- Increase in the proportion of residents using transit.

**California Regional Blueprint Planning Program FY 2008/2009 Grant Application
ATTACHMENT 1. Performance Measures**

Definition of Performance Measures in the Context of Regional Blueprint Planning

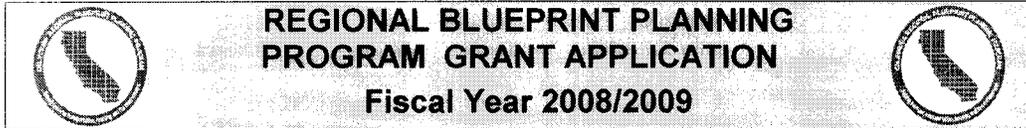
Performance measures are quantifiable standards that measure the success of an objective and the objective's benefit to the regional blueprint plan implementation. Performance measures are verified through data and information collection. Performance measures are generally reported as numbers, ratios or counts. Performance measures go a step beyond reporting the completion of activities such as number of meetings held or number of attendees at an event. Effective performance measures should quantify the progress toward the outcomes of the regional blueprint plan. The outcomes are the broad goals for the region developed in the blueprint planning process.

Indicators of change in the regional land use patterns might measure more compact growth patterns/density, transit-oriented developments built, walkability of neighborhoods between homes and services. Indicators of change in the transportation system could measure length of commutes, numbers of commuters, mode split, travel times or delay to look at how blueprint plan implementation is addressing the blueprint outcome of improved mobility and accessibility. The blueprint outcome of reducing impacts to natural resources might use indicators such as conversion of agricultural land to urban uses, proliferation of ex-urban land uses such as "ranchettes" that break up the landscape, acres of protected natural lands such as wetlands. Housing performance outcomes could measure increase in variety of housing types made available in the regional marketplace, range of housing prices, and proximity of employment centers to housing. Resource use efficiency could be measures in per capita urban water consumption and energy consumption. It is important to determine what the desired outcome is and then determine what quantifiable indicators can be used to determine progress toward the outcome.

Blueprint Performance Measures for FY 2008/2009 Grants

There is increasing interest on the part of the State leadership in seeing appreciable progress toward the goals of the Program. All grantees should address the development of performance measures very explicitly in their application. The broad outcomes of the regional blueprint plan as determined in consensus with stakeholders and the public should be presented along with specific outcome measures for each. The measures developed to date shall be discussed and the data collection and reporting process and timetable described. If the grantee is still developing the measures, the development process should be described and the timetable provided. For those grantees that are beginning to measure blueprint effectiveness, the reporting should be shared with the application and should be addressed in the MPO grant application presentations.

FORM 1. Grant Application Cover Sheet



Project Title:		
Location (county/city):		
	Applicant	Sub-recipient(s)
Organization		
Contact Person		
Mailing Address		
City		
Zip Code		
E-mail		
Telephone	()	()
Fax	()	()

Funding Request Information for FY 2008/2009		Fund Source
Grant Funds Requested		
Cash Local Match		
In-kind Local Match		
Other Funding		
Total Cost		

Previous Years Funding

Grant Award for FY 2007/2008 \$ _____	Expenditure Information FY 2007/08	Percent Expended	Identify Fund Source
Grant Funds Expended			
Cash Local Match			
In-kind Local Match			
Other Funding			
Total Expenditures			

FORM 1. Grant Application Cover Sheet

Grant Award for FY 2006/2007 \$ _____	Expenditure Information FY 2006/07	Percent Expended	Identify Fund Source
Grant Funds Expended			
Cash Local Match			
In-kind Local Match			
Other Funding			
Total Expenditures			
Grant Award for FY 2005/2006 \$ _____	Expenditure Information FY 2005/06	Percent Expended	Identify Fund Source
Grant Funds Expended			
Cash Local Match			
In-kind Local Match			
Other Funding			
Total Expenditures			

To the best of my knowledge, all information contained in this proposal is true and correct.

Print Name

Signature of Authorized Official (Applicant)

Title

Date

FORM 2. Scope of Work

Regional Blueprint Planning Program Goal	Objective(s) <i>(Plan of Action – Major strategies for achieving the goal.)</i>	Quantifiable Performance Measure <i>(Unit of measure to gauge progress toward the goal.)</i>	Lead Agency	Partner Agencies	Completion Date for Each Objective
<p>1. Improve multimodal mobility through a combination of strategies and investments to accommodate growth in transportation demand and reduce congestion that will contribute to a strong economy.</p>					
<p>2. Reduce dependency on auto trips by fostering a more efficient regional land use pattern that enables more walking, bicycling and transit use to meet State congestion reduction goals which also support State health and obesity prevention goals.</p>					

FORM 2. Scope of Work

Regional Blueprint Planning Program Goal	Objective(s) <i>(Plan of Action – Major strategies for achieving the goal.)</i>	Quantifiable Performance Measure <i>(Unit of measure to gauge progress toward the goal.)</i>	Lead Agency	Partner Agencies	Completion Date for Each Objective
<p>3. Work with stakeholders to adopt land use plans and regulations to make available an adequate supply of housing over at least the next 20-plus years, including new residential opportunities proximate to transit and other transportation facilities, jobs, health facilities, convenience retail uses, and support services.</p>					
<p>4. Increase transportation choices by adopting plan(s) that increase housing affordability and choices, including a variety of housing types and densities.</p>					

FORM 2. Scope of Work

Regional Blueprint Planning Program Goal	Objective(s) <i>(Plan of Action – Major strategies for achieving the goal.)</i>	Quantifiable Performance Measure <i>(Unit of measure to gauge progress toward the goal.)</i>	Lead Agency	Partner Agencies	Completion Date for Each Objective
5. Avoid and minimize impacts to natural resources, valuable habitats (including wildlife, riparian and wetlands), farmland and water and air quality.					
6. Increase conservation and efficient use of resources including energy and water.					
7. Improve the region's transportation infrastructure to promote California's economic competitiveness and quality of life.					

FORM 2. Scope of Work

Regional Blueprint Planning Program Goal	Objective(s) <i>(Plan of Action – Major strategies for achieving the goal.)</i>	Quantifiable Performance Measure <i>(Unit of measure to gauge progress toward the goal.)</i>	Lead Agency	Partner Agencies	Completion Date for Each Objective
<p>8. Reduce costs and time needed to deliver transportation and other infrastructure projects through informed early public and resource agency involvement.</p>					
<p>9. Engage in scenario planning to improve coordination and collaboration among all local and regional agencies.</p>					

Regional Blueprint Planning Program Goal	Objective(s) <i>(Plan of Action – Major strategies for achieving the goal.)</i>	Quantifiable Performance Measure <i>(Unit of measure to gauge progress toward the goal.)</i>	Lead Agency	Partner Agencies	Completion Date for Each Objective
<p>10. Reduce the region's greenhouse gas emissions and plan for climate change impacts including sea level rise. Describe measures to adapt to climate change, reduce flooding and mitigate impacts.</p>					
<p>11. Secure local government and community support, including that of underrepresented groups to achieve the resulting comprehensive vision through use of visualization tools (computer models and GIS maps) and enhanced public engagement activities.</p>					

FORM 2. Scope of Work

Regional Blueprint Planning Program Goal	Objective(s) <i>(Plan of Action – Major strategies for achieving the goal.)</i>	Quantifiable Performance Measure <i>(Unit of measure to gauge progress toward the goal.)</i>	Lead Agency	Partner Agencies	Completion Date for Each Objective
12. Build awareness of and support for critical infrastructure such as transportation facilities, housing, energy, health care, and water facilities.					

FORM 5. Public and Stakeholder Engagement

Describe the strategies used to achieve adequate public and stakeholder involvement.

Strategies	Public & Stakeholder Groups	Level of Participation

FORM 6. Stakeholder Support

List agencies, organizations or other key stakeholders supporting and participating in the process and committed to implementation of the Regional Blueprint Plan. Please attach your letters of support; letters should be addressed to your agency.

AGENCY/ORGANIZATION	CONSTITUENCY
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**California Regional Blueprint Planning Program
FORM 7. Local Government Implementation**

FY 2008/2009 Grant Application

List local governments that have adopted the regional blueprint plan or have implemented the plan in some way. List the localities, nature of the implementation and dates. Local government support for a blueprint planning effort still in progress can also be reported here.

	Local Government Agency	Nature of Blueprint Plan/Process Implementation	Date of Implementation Action
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